

The Courts of Flower Hill Architectural Change Application

NAME _____

PROPERTY ADDRESS _____

OWNER'S HOME ADDRESS (IF DIFFERENT) _____

CITY, STATE, ZIP (IF OTHER THAN GAITHERSBURG) _____

HOME PHONE _____ WORK PHONE _____

DESCRIPTION OF PROPOSED EXTERIOR CHANGE OR ALTERATION: Please outline, in detail, all proposed improvements, alterations, or changes to your lot or home. Include survey of property (found in settlement papers), colors (s), size (s), diagram with measurements, specifications, materials, location, and any other pertinent information needed by the Board of the Committee in order to make a decision. Use the back of this application to sketch the proposed alteration as it will appear when completed and inform the owner, in writing, of its decision,

DESCRIBE CHANGES:

Estimated Beginning Date: _____

Projected Completion Date: _____

I understand that approval does not relieve me of the responsibility for obtaining any and all necessary Building Permits, Variances, and/or observing all local zoning ordinances. If approved by the Board or Architectural Committee. I agree to make the changes under the terms and conditions as specified in the letter of approval. It is understood the described changes requested shall be completed within six (6) months of the approved date. All improvements must be on my property or property lines. If any portion of the Association's property is disturbed or damaged by either myself or my contractor, then I agree to be responsible for and to restore the common elements to their original condition(s).

SIGNATURE OF APPLICANT: _____ DATE: _____

COMMITTEE USE ONLY:

Date Received: _____

Your request for the above change, addition, or improvement has been:

- Disapproved, see below
- Approved without exception
- Approved according to the following conditions:

APPROVED BY: _____ APPROVED BY: _____

Subject to the following terms and conditions:

Final Inspection Date _____ By: _____

PLEASE RETURNS TO:
